

**Byrne Justice Assistance Grant Program (JAG) Application Case A-460347
Program Narrative**

Program Narrative

Oklahoma City Police Department (OCPD) - \$290,681 plus all interest earned

The OCPD, the fiscal agent, proposes to utilize 2022 JAG funds and interest for the following program.

Oklahoma City Police Department Crime Analyst Program - \$290,681

This is a continuation of a JAG funded program by the Oklahoma City Police Department that originally began in 2019. The goal is to increase the Department's ability to research, gather, analyze and disseminate crime data to identify crime patterns, suspect characteristics, and/or demographic information. These positions also enhance our ability to provide analytic products to assist management in the recommendation of staffing patterns and/or levels based on anticipated criminal activity; and preparing bulletins, and/or disseminating information. Performance data information will be tracked in monthly activity reports.

The City of Oklahoma City proposes to utilize approximately \$290,681 to continue to employ two full-time civilians for this program. The budget for this project is based on two employees working 40.00 hours per week at \$25.55 per hour for two years, plus benefits. It is anticipated that expenditures for this 2022 grant project will begin in 2022.

Oklahoma County Sheriff's Office Land Mobile Radio Equipment Project - \$179,423

This is a continuation of a JAG funded program by the Oklahoma County Sheriff's Office that originally began in 2017. The goal is to use 2022 JAG funds to contract for Land Mobile Radio equipment and services. This will provide for a faster, reliable and stable infrastructure for law enforcement communications. The contract will be with the City of Oklahoma City to use their robust 800 MHz system and equipment. This system allows for multiple agencies to be on one system and creates standardization and interoperability. Performance data captured will include monthly use and monitoring reports.

The Oklahoma County Sheriff's Office proposes to use \$179,423 of the 2022 JAG funds to contract for Land Mobile Radio equipment and services with the City of Oklahoma City. Any additional funds needed to complete the purchase of the project will come from Oklahoma County Sheriff's Office funds. It is anticipated that expenditures for this 2022 grant project will begin in 2024.

Byrne Justice Assistance Grant Program (JAG) Application Case A-460347
Program Narrative

Del City Police Department Body Armor Replacement Project - \$11,395

It is the goal of the Del City Police Department to utilize funding from the 2022 JAG to purchase replacement body armor. The body armor will replace officers old body armor which has exceeded the five-year service life. With the funding provided by 2022 JAG funds, this goal will be attainable. Performance data will be captured on monthly reports.

The Del City Police Department proposes to use \$11,395 of the 2022 JAG funds to purchase evidence storage containers. Any additional funds needed to complete the purchase of the project will come from local funds. It is anticipated that expenditures for this 2022 grant project will begin in 2023.

Midwest City Police Department Taser Project - \$9,958.02

It is a goal of the Midwest City Police Department to provide officers with Tasers to be used as a Less-Than-Lethal use of force. With the funding provided by 2022 JAG funds, Midwest City Police Department is proposing to purchase Tasers and live cartridges. Performance data will be captured on monthly reports that will detail each use and associated information.

The Midwest City Police Department proposes to use \$9,958.02 of the 2022 JAG funds to purchase Tasers and live cartridges. Any additional funds needed to complete the purchase of the project will come from local funds. It is anticipated that expenditures for this 2022 grant project will begin in 2023.

Midwest City Police Department FBI National Incident Based Reporting System Compliance Project - \$307.98

It is the goal of the Midwest City Police Department to utilize three percent of the 2022 JAG allocation towards training in order to achieve compliance with the FBI's National Incident Based Reporting System. With the funding provided by 2022 JAG funds, this goal will be attainable.

The Midwest City Police Department proposes to utilize \$307.98 of the 2022 JAG funds towards training in order to achieve compliance with the FBI's National Incident Based Reporting System. It is anticipated that expenditures for this 2022 grant project will begin in 2023.

**Byrne Justice Assistance Grant Program (JAG) Application Case A-460347
Program Narrative**

**Edmond Police Department Mobile Fingerprint Identification
Readers Project - \$8,368**

It is the goal of the Edmond Police Department to utilize funding from the 2022 JAG to purchase Mobile Fingerprint Identification Readers for law enforcement purposes. This scanner allows officers in the field to scan the fingerprints of a subject, submit them to the OSBI to their fingerprint database and if the subject is in the database they will be identified with any available information. Performance data will be captured on monthly reports that will detail use and associated information.

The Edmond Police Department proposes to use \$8,368 of the 2022 JAG funds to purchase approximately five Mobile Fingerprint Identification Readers . Any additional funds needed to complete the purchase of the project will come from local funds. It is anticipated that expenditures for this 2022 grant project will begin in 2023.

Budget Detail Worksheet
Byrne Justice Assistance Grant Program (JAG) Application Case A-460347

Budget Worksheet -Oklahoma City Police Department
Crime Analyst Program (2022)

A. Personnel **\$194,614.66**

This is a continuation of a JAG funded program by the Oklahoma City Police Department that initially began in 2019. The budget for this project is based on two full time positions for approximately 24 months beginning in 2022. Salary is based on a wage rate \$24.81 per hour (Management Pay Plan Senior Crime Analyst Step 1) plus an estimated 3% percent reserve for a salary pay plan increase.

$\$25.55 \times 7,615.7714 \text{ hours} = \$194,614.66.$

Interest earned will provide contingency for any wage or benefit increases.

B. Fringe Benefits **\$96,066.34**

FICA .0765 x \$194,614.66 = \$14,888.02

Retirement 6.46% x \$194,614.66 = \$12,570.32

Health Insurance \$17,152 per employee x 2 x 2.0 years = \$68,608

Interest earned will provide contingency for any wage or benefit increases.

C. Travel **\$0**

No travel expense is authorized or anticipated.

D. Equipment **\$0**

No equipment expense is authorized or anticipated.

G. Consultants/Contracts **\$0**

No consultants or contractual expense is authorized or anticipated.

Total Direct Costs **\$290,681.00**

Budget Detail Worksheet

Byrne Justice Assistance Grant Program (JAG) Application Case A-460347

Budget Worksheet -Oklahoma County Sheriff's Office Proposed Expenditure Budget Equipment/Services for Law Enforcement

A. Personnel \$0

No personnel expense is authorized or anticipated.

B. Fringe Benefits \$0

No fringe benefits expense is authorized or anticipated.

C. Travel \$0

No travel expense is authorized or anticipated.

D. Equipment \$0

No Equipment expense is authorized or anticipated.

E. Supplies \$0

No Supplies expense is authorized or anticipated.

G. Consultants/Contracts \$179,423.00

This is a continuation of a JAG funded program by the Oklahoma County Sheriff's Office that initially began in 2017. Land Mobile Radio Equipment/Services contracted through the City of Oklahoma City \$179,423

Total Direct Costs \$179,423.00

Budget Detail Worksheet
Byrne Justice Assistance Grant Program (JAG) Application Case A-460347

Budget Worksheet – Del City Police Department
Proposed Expenditure Budget Equipment for Law Enforcement

A. Personnel **\$0**

No personnel expense is authorized or anticipated.

B. Fringe Benefits **\$0**

No fringe benefits expense is authorized or anticipated.

C. Travel **\$0**

No travel expense is authorized or anticipated.

D. Equipment **\$0**

No Equipment expense is authorized or anticipated.

E. Supplies **\$11,395.00**

Body Armor Replacement Project (2022):

Body Armor	14 at \$867.00ea. = \$12,138.00
Estimated cost for Body Armor	= \$12,138.00
JAG funds available for Project	= <u>\$11,395.00</u>
Estimated Local Funds Required	\$743.00

G. Consultants/Contracts **\$0**

No consultants or contractual expense is authorized or anticipated.

Total Direct Costs **\$11,395.00**

Budget Detail Worksheet

Byrne Justice Assistance Grant Program (JAG) Application Case A-460347

Budget Worksheet – Midwest City Police Department Proposed Expenditure Budget Equipment for Law Enforcement

A. Personnel \$0

No personnel expense is authorized or anticipated.

B. Fringe Benefits \$0

No fringe benefits expense is authorized or anticipated.

C. Travel \$0

No travel expense is authorized or anticipated.

D. Equipment \$0

No equipment expense is authorized or anticipated.

E. Supplies \$9,958.02

Taser Project (2022):

Taser X26P	8 at \$1,220.00 ea.	= \$9,760.00
Taser Live Cartridges 25ft.	6 at \$37.85 ea.	= \$ 227.10

Estimated cost for the Taser Project = **\$9,987.10**

JAG funds available for Project = **\$9,958.02**

Estimated Local Funds Required **\$29.08**

G. Consultants/Contracts \$0.00

No consultants or contractual expense is authorized or anticipated.

H. Other \$307.98

National Incident Based Reporting System (NIBRS) Compliance (2022):

Training on NIBRS compliance	\$307.98
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Total Direct Costs **\$10,266.00**

Budget Detail Worksheet

Byrne Justice Assistance Grant Program (JAG) Application Case A-460347

Budget Worksheet – Edmond Police Department Proposed Expenditure Budget Equipment for Law Enforcement

A. Personnel \$0

No personnel expense is authorized or anticipated.

B. Fringe Benefits \$0

No fringe benefits expense is authorized or anticipated.

C. Travel \$0

No travel expense is authorized or anticipated.

D. Equipment \$0

No equipment expense is authorized or anticipated.

E. Supplies \$8,368.00

Mobile Fingerprint Identification Readers Project (2022):

Mobile Fingerprint Identification Readers: 5 at \$1,700 ea. = \$8,500.00

Estimated cost for Project = **\$8,500.00**

JAG funds available for Project = **\$8,368.00**

Estimated Local Funds Required **\$132.00**

G. Consultants/Contracts \$0.00

No consultants or contractual expense is authorized or anticipated.

Total Direct Costs **\$8,368.00**

Budget Detail Worksheet
Byrne Justice Assistance Grant Program (JAG) Application Case A-460347

Budget Summary Page

A. Personnel/Salary Costs	<u>\$194,614.66</u>
B. Fringe Benefits	<u>\$96,066.34</u>
C. Travel	<u>\$0.00</u>
D. Equipment	<u>\$0.00</u>
E. Supplies	<u>\$29,721.02</u>
F. Construction	Unallowable
G. Consultants/Contracts	<u>\$179,423.00</u>
H. Other	<u>\$307.98</u>
I. Indirect Costs	<u>\$0.00</u>
TOTAL PROJECT COSTS	<u>\$500,133.00</u>
Federal Request	<u>\$500,133.00</u>

Applicant Funds, if any, to be applied to this project.

To the extent that the acquisition cost of the proposed equipment for law enforcement purposes exceeds the amount of the federal grant allocation, any additional local funds required to complete the purchase will be sustained by applicant or sub awardees'. All budget detail is based on estimated quantities and cost. Actual quantity purchased or hours worked are dependent on unit price. Federal funds will supplement local funds.

**MEMORANDUM OF UNDERSTANDING
BJA FY 22
EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT
(JAG) PROGRAM LOCAL SOLICITATION AWARD**

WHEREAS, This memorandum of understanding is made and entered into this 8th day of August 2022, by and between The City of Oklahoma City (also referred to herein as “Fiscal Agent”) and the cities of Del City, Edmond, Midwest City (collectively “Cities”) and Oklahoma County (hereinafter “County”); and

WHEREAS, the Department of Justice has determined that successful applicants for awards under the Office of Justice Programs must comply with several application requirements, including the execution of a memorandum of understanding among the authorized officials of each jurisdiction to select a fiscal agent and to submit a joint application for sharing of specified grant amounts; and

WHEREAS, authorized by its governing body, each of the undersigned chief law enforcement officials agrees that this memorandum of understanding is in the best interests of all parties, that the undertaking will benefit the public, and that the division of grant funds fairly allocates the available resources: and

WHEREAS, the Cities and the County believe it to be in their best interests to reallocate the JAG funds as required by the granting entity, the United States Department of Justice.

NOW THEREFORE, the County and Cities agree as follows:

**MEMORANDUM OF UNDERSTANDING
BETWEEN THE CITY OF OKLAHOMA CITY, DEL CITY, EDMOND,
MIDWEST CITY, AND OKLAHOMA COUNTY.**

Section 1.

The parties agree that the Fiscal Agent for the grant will be The City of Oklahoma City. No funds will be remitted to a party hereto unless and until the Fiscal Agent is satisfied that all required documentation has been properly completed by that party, that all necessary governing-body approvals have been docketed and adopted, that all public notices have been given, that acceptable documentation has been preserved and necessary documentation has been submitted, and that all local, state and federal accounting and program requirements have been satisfied. Reimbursement of expenditures by the Fiscal Agent shall not negate each party's obligation under federal law to repay the federal government for amounts that are disallowed by the federal government. Each party hereto agrees to submit to its governing body for approval a separate Subaward and Fiscal Agent Agreement to be approved by the governing body and signed by the mayor or city manager of a City or by the chair of the Board of County Commissioners.

Section 2.

The City of Oklahoma City has agreed to not charge the Cities or the County the ten percent (10%) of the grant amount allowed for administration. The BJA FY 22 JAG funds will be allocated as in the original BJA FY 22 JAG allocation less the 35.0% disparate share to Oklahoma County. In addition, the allocations for Oklahoma County, Del City, Edmond and Midwest City, will be increased by two and one half percent (2.5%) in lieu of a monthly interest distribution. Based on this formula the reallocation of the BJA FY 22 JAG award is as follows:

**MEMORANDUM OF UNDERSTANDING
BETWEEN THE CITY OF OKLAHOMA CITY, DEL CITY, EDMOND,
MIDWEST CITY, AND OKLAHOMA COUNTY.**

- Oklahoma County will receive \$ 179,423 of JAG funds;
- Del City will receive \$ 11,395 of JAG funds;
- Edmond will receive \$ 8,368 of JAG funds;
- Midwest City will receive \$ 10,266 of JAG funds; and
- The City of Oklahoma City will receive \$ 290,681 of the federal grant award and all interest earned by the BJA FY 22 JAG award.

Under the JAG Program, the cities of Del City, Edmond, Midwest City and Oklahoma County will operate on a reimbursement basis. Interest will be earned and retained by The City of Oklahoma City. Interest proceeds will only be expended by The City of Oklahoma City for the purposes as allowed by the federal award. Interest income is considered federal funding in the JAG Program.

Section 3.

Oklahoma County agrees to spend their allocation of JAG funds for equipment or services for Law Enforcement Purposes on or before September 30, 2024. The cities of Del City, Edmond and Midwest City agree to spend their allocations of JAG funds for equipment or services for Law Enforcement Purposes on or before September 30, 2023. The City of Oklahoma City will expend their allocation of JAG funds for administration, equipment, overtime, or salaries and benefits for Law Enforcement Purposes.

Section 4.

The parties further agree that The City of Oklahoma City, Del City, Edmond, Midwest City and Oklahoma County will be responsible for their own compliance in every federal, state and local requirement of the grant award and shall be liable for their own failure to comply

**MEMORANDUM OF UNDERSTANDING
BETWEEN THE CITY OF OKLAHOMA CITY, DEL CITY, EDMOND,
MIDWEST CITY, AND OKLAHOMA COUNTY.**

including any repayment of disallowed costs. This compliance will include, but not be limited to, the timely submission of properly executed grant applications, acceptance and certification documents, audits, reports, claims and supporting documentation that may be requested by the fiscal agent or the granting entity. No funds will be remitted to a subgrantee unless and until all required documentation has been completed and timely received to the satisfaction of the Fiscal Agent and in compliance with all applicable laws and grant requirements. All parties acknowledge and understand that these grant funds are subject to strict reporting and record-keeping requirements and failure to timely provide such reporting as required by the Fiscal Agent pursuant to federal law may result in a loss of reimbursement eligibility.

Section 5.

Each party to this memorandum of understanding will be responsible for its own acts under this memorandum of understanding and shall not be liable for any civil liability that may arise from the acts of any other party.

Section 6.

The parties to this memorandum of understanding do not intend for any third party to obtain a right or benefit by virtue of this memorandum of understanding.

Section 7.

By entering into this memorandum of understanding, the parties do not intend to create any obligations expressed or implied other than those set out herein; further, this memorandum of understanding shall not create any rights in any party not a signatory hereto.

**MEMORANDUM OF UNDERSTANDING
BETWEEN THE CITY OF OKLAHOMA CITY, DEL CITY, EDMOND,
MIDWEST CITY, AND OKLAHOMA COUNTY.**

Signature Page

IN WITNESS WHEREOF, the parties have executed this memorandum of understanding by the signatures of the duly authorized representative of each participating agency.



Tommie Johnson III, Oklahoma County Sheriff

07/29/2022
Date

Chief Executive Officer Name: Brian Maughan

Address: 320 Robert S. Kerr, Rm 203, OKC, OK 73102

Title: Chairperson of the Board of County Commissioners

Signature of Chief Executive Officer: 

The Chief Executive Officer is the person with official signature authority to make financial and programmatic commitments on behalf of the Subrecipient. The Chief Executive Officer must be a mayor, city manager, or chairperson of the Board of County Commissioners.

**MEMORANDUM OF UNDERSTANDING
BETWEEN THE CITY OF OKLAHOMA CITY, DEL CITY, EDMOND,
MIDWEST CITY, AND OKLAHOMA COUNTY.**

Signature Page

IN WITNESS WHEREOF, the parties have executed this memorandum of understanding by the signatures of the duly authorized representative of each participating agency.

Wade Gourley
Wade Gourley, Oklahoma City Police Chief

07-29-2022
Date

Chief Executive Officer Name: David Holt

Address: 200 N. Walker Ave. Suite 300

Title: Mayor

Signature of Chief Executive Officer: David Holt

The Chief Executive Officer is the person with official signature authority to make financial and programmatic commitments on behalf of the Subrecipient. The Chief Executive Officer must be a mayor, city manager, or chairperson of the Board of County Commissioners.

**MEMORANDUM OF UNDERSTANDING
BETWEEN THE CITY OF OKLAHOMA CITY, DEL CITY, EDMOND,
MIDWEST CITY, AND OKLAHOMA COUNTY.**

Signature Page

IN WITNESS WHEREOF, the parties have executed this memorandum of understanding by the signatures of the duly authorized representative of each participating agency.



Steven Robinson, Del City Police Chief

July 11, 2022

Date

Chief Executive Officer Name: Mike Cantrell

Address: 3701 SE 15th, Del City, OK 73115

Title: City Manager

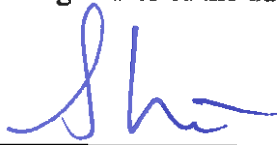
Signature of Chief Executive Officer: 

The Chief Executive Officer is the person with official signature authority to make financial and programmatic commitments on behalf of the Subrecipient. The Chief Executive Officer must be a mayor, city manager, or chairperson of the Board of County Commissioners.

**MEMORANDUM OF UNDERSTANDING
BETWEEN THE CITY OF OKLAHOMA CITY, DEL CITY, EDMOND,
MIDWEST CITY, AND OKLAHOMA COUNTY.**

Signature Page

IN WITNESS WHEREOF, the parties have executed this memorandum of understanding by the signatures of the duly authorized representative of each participating agency.



Sid Porter, Midwest City Police Chief

7-13-22

Date

Chief Executive Officer Name: Tim Lyon

Address: 100 N Midwest Blvd., Midwest City, OK 73110

Title: City Manager

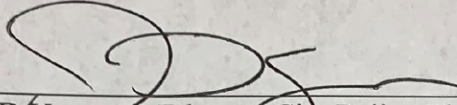
Signature of Chief Executive Officer: 

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**MEMORANDUM OF UNDERSTANDING
BETWEEN THE CITY OF OKLAHOMA CITY, DEL CITY, EDMOND,
MIDWEST CITY, AND OKLAHOMA COUNTY.**

Signature Page

IN WITNESS WHEREOF, the parties have executed this memorandum of understanding by the signatures of the duly authorized representative of each participating agency.

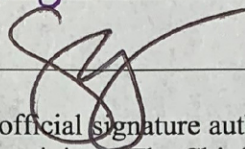

JD Younger, Edmond City Police Chief

7-15-22
Date

Chief Executive Officer Name: Scot Rigby

Address: 24 East 1st Street, Edmond, OK 73034

Title: Edmond City Manager

Signature of Chief Executive Officer: 

The Chief Executive Officer is the person with official signature authority to make financial and programmatic commitments on behalf of the Subrecipient. The Chief Executive Officer must be a mayor, city manager, or chairperson of the Board of County Commissioners.

**MEMORANDUM OF UNDERSTANDING
BETWEEN THE CITY OF OKLAHOMA CITY, DEL CITY, EDMOND,
MIDWEST CITY, AND OKLAHOMA COUNTY.**

Areas Affected by Project

City of Oklahoma City, City of Midwest City, City of Del City and the City of Edmond which includes the following counties.

Oklahoma County

Cleveland County

Canadian County

Pottawatomie County



Background

Recipients' financial management systems and internal controls must meet certain requirements, including those set out in the "Part 200 Uniform Requirements" (2.C.F.R. Part 2800).

Including at a minimum, the financial management system of each OJP award recipient must provide for the following:

- (1) Identification, in its accounts, of all Federal awards received and expended and the Federal programs under which they were received. Federal program and Federal award identification must include, as applicable, the CFDA title and number, Federal award identification number and year, and the name of the Federal agency.
- (2) Accurate, current, and complete disclosure of the financial results of each Federal award or program.
- (3) Records that identify adequately the source and application of funds for Federally-funded activities. These records must contain information pertaining to Federal awards, authorizations, obligations, unobligated balances, assets, expenditures, income, and interest, and be supported by source documentation.
- (4) Effective control over, and accountability for, all funds, property, and other assets. The recipient must adequately safeguard all assets and assure that they are used solely for authorized purposes.
- (5) Comparison of expenditures with budget amounts for each Federal award.
- (6) Written procedures to document the receipt and disbursement of Federal funds including procedures to minimize the time elapsing between the transfer of funds from the United States Treasury and the disbursement by the OJP recipient.
- (7) Written procedures for determining the allowability of costs in accordance with both the terms and conditions of the Federal award and the cost principles to apply to the Federal award.
- (8) Other important requirements related to retention requirements for records, use of open and machine readable formats in records, and certain Federal rights of access to award-related records and recipient personnel.

1. Name of Organization and Address:

Organization Name: City of Oklahoma City

Street1: 100 N. Walker Ave.

Street2: Suite 300

City: Oklahoma City

State: Oklahoma

Zip Code: 73102

2. Authorized Representative's Name and Title:

Prefix: First Name: Alex

Middle Name:

Last Name: Fedak

Suffix:

Title: Controller

3. Phone: 405-297-2307

4. Fax:

5. Email: alex.fedak@okc.gov

6. Year Established:

1889

7. Employer Identification Number (EIN):

736005360

8. Unique Entity Identifier (UEI) Number:

14104777

9. a) Is the applicant entity a nonprofit organization (including a nonprofit institution of higher education) as described in 26 U.S.C. 501(c)(3) and exempt from taxation under 26 U.S.C. 501(a)? ☐ Yes ☒ No

If "No" skip to Question 10.

If "Yes", complete Questions 9. b) and 9. c).



AUDIT INFORMATION

9. b) Does the applicant nonprofit organization maintain offshore accounts for the purpose of avoiding paying the tax described in 26 U.S.C. 511(a)?

☐ Yes ☐ No

9. c) With respect to the most recent year in which the applicant nonprofit organization was required to file a tax return, does the applicant nonprofit organization believe (or assert) that it satisfies the requirements of 26 C.F.R. 53.4958-6 (which relate to the reasonableness of compensation of certain individuals)?

☐ Yes ☐ No

If "Yes", refer to "Additional Attachments" under "What An Application Should Include" in the OJP solicitation (or application guidance) under which the applicant is submitting its application. If the solicitation/guidance describes the "Disclosure of Process related to Executive Compensation," the applicant nonprofit organization must provide -- as an attachment to its application -- a disclosure that satisfies the minimum requirements as described by OJP.

For purposes of this questionnaire, an "audit" is conducted by an independent, external auditor using generally accepted auditing standards (GAAS) or Generally Governmental Auditing Standards (GAGAS), and results in an audit report with an opinion.

10. Has the applicant entity undergone any of the following types of audit(s) (Please check all that apply):

☒ "Single Audit" under OMB A-133 or Subpart F of 2 C.F.R. Part 200

☒ Financial Statement Audit

☐ Defense Contract Agency Audit (DCAA)

☐ Other Audit & Agency (list type of audit):

☐ None (if none, skip to question 13)

11. Most Recent Audit Report Issued: ☒ Within the last 12 months ☐ Within the last 2 years ☐ Over 2 years ago ☐ N/A

Name of Audit Agency/Firm: AGH CPA's and Advisors

AUDITOR'S OPINION

12. On the most recent audit, what was the auditor's opinion?

☒ Unqualified Opinion ☐ Qualified Opinion ☐ Disclaimer, Going Concern or Adverse Opinions ☐ N/A: No audits as described above

Enter the number of findings (if none, enter "0"): 4

Enter the dollar amount of questioned costs (if none, enter "\$0"): \$59,598

Were material weaknesses noted in the report or opinion?

☐ Yes ☒ No

13. Which of the following best describes the applicant entity's accounting system:

☐ Manual ☒ Automated ☐ Combination of manual and automated

14. Does the applicant entity's accounting system have the capability to identify the receipt and expenditure of award funds separately for each Federal award?

☒ Yes ☐ No ☐ Not Sure

15. Does the applicant entity's accounting system have the capability to record expenditures for each Federal award by the budget cost categories shown in the approved budget?

☒ Yes ☐ No ☐ Not Sure

16. Does the applicant entity's accounting system have the capability to record cost sharing ("match") separately for each Federal award, and maintain documentation to support recorded match or cost share?

☒ Yes ☐ No ☐ Not Sure



17. Does the applicant entity's accounting system have the capability to accurately track employees actual time spent performing work for each federal award, and to accurately allocate charges for employee salaries and wages for each federal award, and maintain records to support the actual time spent and specific allocation of charges associated with each applicant employee?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure
18. Does the applicant entity's accounting system include budgetary controls to preclude the applicant entity from incurring obligations or costs that exceed the amount of funds available under a federal award (the total amount of the award, as well as the amount available in each budget cost category)?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure
19. Is applicant entity familiar with the "cost principles" that apply to recent and future federal awards, including the general and specific principles set out in 2 C.F.R Part 200?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure
PROPERTY STANDARDS AND PROCUREMENT STANDARDS	
20. Does the applicant entity's property management system(s) maintain the following information on property purchased with federal award funds (1) a description of the property; (2) an identification number; (3) the source of funding for the property, including the award number; (4) who holds title; (5) acquisition date; (6) acquisition cost; (7) federal share of the acquisition cost; (8) location and condition of the property; (9) ultimate disposition information?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure
21. Does the applicant entity maintain written policies and procedures for procurement transactions that -- (1) are designed to avoid unnecessary or duplicative purchases; (2) provide for analysis of lease versus purchase alternatives; (3) set out a process for soliciting goods and services, and (4) include standards of conduct that address conflicts of interest?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure
22. a) Are the applicant entity's procurement policies and procedures designed to ensure that procurements are conducted in a manner that provides full and open competition to the extent practicable, and to avoid practices that restrict competition?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure
22. b) Do the applicant entity's procurement policies and procedures require documentation of the history of a procurement, including the rationale for the method of procurement, selection of contract type, selection or rejection of contractors, and basis for the contract price?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure
23. Does the applicant entity have written policies and procedures designed to prevent the applicant entity from entering into a procurement contract under a federal award with any entity or individual that is suspended or debarred from such contracts, including provisions for checking the "Excluded Parties List" system (www.sam.gov) for suspended or debarred sub-grantees and contractors, prior to award?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure
TRAVEL POLICY	
24. Does the applicant entity: (a) maintain a standard travel policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (b) adhere to the Federal Travel Regulation (FTR)? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
SUBRECIPIENT MANAGEMENT AND MONITORING	
25. Does the applicant entity have written policies, procedures, and/or guidance designed to ensure that any subawards made by the applicant entity under a federal award -- (1) clearly document applicable federal requirements, (2) are appropriately monitored by the applicant, and (3) comply with the requirements in 2 CFR Part 200 (see 2 CFR 200.331)?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure <input type="checkbox"/> N/A - Applicant does not make subawards under any OJP awards



26. Is the applicant entity aware of the differences between subawards under federal awards and procurement contracts under federal awards, including the different roles and responsibilities associated with each?

☒ Yes ☐ No ☐ Not Sure
☐ N/A - Applicant does not make subawards under any OJP awards

27. Does the applicant entity have written policies and procedures designed to prevent the applicant entity from making a subaward under a federal award to any entity or individual is suspended or debarred from such subawards?

☒ Yes ☐ No ☐ Not Sure
☐ N/A - Applicant does not make subawards under any OJP awards

DESIGNATION AS 'HIGH-RISK' BY OTHER FEDERAL AGENCIES

28. Is the applicant entity designated "high risk" by a federal grant-making agency outside of DOJ? (High risk includes any status under which a federal awarding agency provides additional oversight due to the applicant's past performance, or other programmatic or financial concerns with the applicant.)

☐ Yes ☒ No ☐ Not Sure

If "Yes", provide the following:

(a) Name(s) of the federal awarding agency:

[Redacted]

(b) Date(s) the agency notified the applicant entity of the "high risk" designation:

[Redacted]

(c) Contact information for the "high risk" point of contact at the federal agency:

Name:

[Redacted]

Phone:

[Redacted]

Email:

[Redacted]

(d) Reason for "high risk" status, as set out by the federal agency:

[Redacted]

CERTIFICATION ON BEHALF OF THE APPLICANT ENTITY

(Must be made by the chief executive, executive director, chief financial officer, designated authorized representative ("AOR"), or other official with the requisite knowledge and authority)

On behalf of the applicant entity, I certify to the U.S. Department of Justice that the information provided above is complete and correct to the best of my knowledge. I have the requisite authority and information to make this certification on behalf of the applicant entity.

Name: *Alex C. Fedak*

Date: 7/8/2022

Title: ☐ Executive Director ☐ Chief Financial Officer ☐ Chairman

☒ Other: Controller

Phone: 405-297-2307

Pending Applications Statement

None of the following applicants (The City of Oklahoma City, Oklahoma County, Del City, Midwest City or Edmond) have pending applications submitted within the last 12 months for federally funded grants or subgrants (including cooperative agreements) that include requests for funding to support the same project being proposed under this solicitation and will cover the identical cost items outlined in the budget narrative and worksheet in the application under this solicitation.

FY 2022 Joint JAG Application for the cities of The City of Oklahoma City, Oklahoma County, Del City, Midwest City and Edmond.

Public Review Notification

The City of Oklahoma City will hold the required 30-day Public Review in conjunction with the grant introduction and then acceptance by City Council. Documentation of the Public Review will be provided to the Office of Justice Programs after acceptance.

U.S. DEPARTMENT OF JUSTICE OFFICE OF JUSTICE PROGRAMS

**Edward Byrne Memorial
Justice Assistance Grant (JAG) Program**

Body Armor Mandatory Wear Policy Certification

On behalf of the applicant entity named below, I certify the following to the Office of Justice Programs, U.S. Department of Justice:

I have personally read and reviewed the section entitled "Body Armor Certification" in the program announcement for the grant program identified above. I certify that our agency currently has a written "mandatory wear" policy in effect.

I acknowledge that a false statement in this certification may be subject to criminal prosecution, including under 18 U.S.C. § 1001. I also acknowledge that Office of Justice Program grants, including certifications provided in connection with such grants, are subject to review by the Office of Justice Programs, and/or by the Department of Justice's Office of the Inspector General.

I have authority to make this certification on behalf of the applicant entity (that is, the entity applying directly to the Office of Justice Programs).

Fiscal Year of IAG Award: 2022 ☐


Signature of Certifying Official

Steven A. Robinson

Printed Name of Certifying Official

Chief of Police

Title of Certifying Official

Del City Police Department

Full Name of Applicant Entity

7-20-2022

Date



City of Del City

POLICE DEPARTMENT

4517 SE 29th Street
DEL CITY, OKLAHOMA 73115
Phone (405) 671-8841
FAX (405) 670-3039



GENERAL ORDER

To: All Officers

Subj: Body Armor

Date: April 1, 2019

The purpose of this General Order is to put in writing the Del City Police Departments long standing practice for wearing of body armor by uniformed Officers. The following written policy shall be effective immediately.

Policy;

A. Wearing of Body Armor — Mandatory

1. Body Armor as issued and/or authorized shall be worn at all times by Officers wearing the regulation uniform. Exceptions may be authorized only by the Chief of Police.

A blue ink signature of Steven A. Robinson, written in a cursive style.

Steven A. Robinson
Chief of Police